

S3 Delegation Canvas

rev. 2017-05-15

The S3 Delegation Canvas is a tool for negotiating and clarifying the delegation of a domain to a team or role. Sections are numbered to indicate the suggested order of moving through the canvas.

The Delegation Game: a simple and fun activity to define and delegate a new domain, or to develop shared understanding and reveal misconceptions about an existing domain. Gather those delegating the domain (e.g. a manager) and those the domain is delegated to (e.g. somebody in a role or position, or the members of a team). Allow for 15 minutes for each participant to fill in their canvas individually, and then go through each section together, comparing notes and agreeing on the details of the domain.

<p>Primary Driver / Mission</p> <p>1</p> <p><i>Justify the domain: Why does the team/role exist, what is the need it responds to?</i></p>	<p>Key Responsibilities</p> <p>2</p> <p><i>Clarify domain further by listing top three responsibilities (common goals or objectives), preferably with a measurable outcome for each one.</i></p>	<p>Key Challenges</p> <p>3</p> <p><i>List at least three important challenges to the success of the team/role: e.g. risk, uncertainty, lack of skills or resources.</i></p>	<p>Key Constraints</p> <p>4</p> <p><i>List important constraints to the autonomy and influence of the team/role (e.g. shared resources, time, budget, audits, expected reports).</i></p>
<p>Key Deliverables</p> <p>5</p> <p><i>What does the team/role provide to meet the key responsibilities and key challenges? What do other parties expect from the team/role? Describe the top three deliverables (products, services, experiences or transformations).</i></p>	<p>Key Metrics</p> <p>6</p> <p><i>How can you measure success in accounting for the domain and addressing key responsibilities? Prefer simple, continuous and actionable metrics.</i></p>		
<p>Key Resources</p> <p>7</p> <p><i>List essential resources, assets or privileges the team/role can make use of in accounting for its domain.</i></p>	<p>Evaluation</p> <p>8</p> <p><i>Describe schedule for review of the delegation, evaluation criteria in addition the metrics (above), and any other relevant aspects of the evaluation.</i></p>		
<p>Providers</p> <p>9</p> <p><i>List providers of products or services essential to the work of the team/role, and describe reasonable expectations about the delivery.</i></p>	<p>Consumers</p> <p>10</p> <p><i>Describe customers (those who consume the team's output) and other essential stakeholders.</i></p>		

S3 Delegation Canvas

rev. 2017-05-15

Name of the Domain

Author(s)

Date/Version

Primary Driver / Mission

1

Key Responsibilities

2

Key Challenges

3

Key Constraints

4

Key Deliverables

5

Key Metrics

6

Key Resources

7

Evaluation

8

Providers

9

Consumers

10